

**The Friends of St. Thomas of Canterbury, East Clandon
(F.R.O.S.T.)**

Report and Accounts for the year ended

31 December 2011

Registered Charity Number 1096354

THE F.R.O.S.T. REPORT 2011

F.R.O.S.T.'s aims are to help maintain, protect and enhance the fabric of the 1,000 year old church of St. Thomas of Canterbury in East Clandon for villagers and visitors alike. The main public benefit that results from its activities is the preservation of an important historic building. F.R.O.S.T. is not a religious organisation, rather a community group, and its fund raising activities not only generate community spirit but also raise vital funds for this important cause.

During 2011 F.R.O.S.T. made grants of over £4,000 towards a number of projects which helped to keep this Grade I listed building in a condition that allows it to continue to be of benefit to the village. Over the 9 years since F.R.O.S.T. was established it has made grants of over £52,000 in accordance with the aims of its Trust Deed.

In 2011, of particular note were F.R.O.S.T.'s initial contributions towards the cost of re-roofing the north side of the nave and vestry which had been badly damaged in the harsh winter of 2009/10. Many village residents, as well as others from further afield, 'sponsored' roof tiles on which they recorded their names and messages. These sponsors have had their names recorded in The Chronicle – the record of F.R.O.S.T.'s activities which is kept in the Church and which can be viewed at all times.

In July, F.R.O.S.T. organised the inaugural 'East Clandon – Music in Bloom' festival. Unfortunately we were not blessed with the kindest of weather – both the Saturday and Sunday experiencing torrential downpours. Concerts in the village pub and the Church provided welcome relief from the elements.

Towards the year end F.R.O.S.T. assisted with the cost of reinstating the Church's flagpole – a project which had been enthusiastically initiated and supported by village resident Mr. James Bacon.

At the beginning of November there was another sell out for the Village Quiz Night that saw East Clandon village hall again bursting at the seams. In addition, the 'FROSTPOT' coin collection has continued to produce valuable contributions and we are, as always, ever grateful to those who have signed Gift Aid forms which have resulted in significant Gift Aid refunds over the course of the year.

In January 2011 we said farewell to John Roney as a Trustee after .8 years. During his tenure as a Trustee, John had seen through several significant grants, none more important than his major involvement in the creation and installation of the new south window designed by Helen Whittaker. Truly a lasting and fitting reminder of the contribution by John to the work of F.R.O.S.T

The Trustees are very grateful to all the villagers and those from further afield who have supported F.R.O.S.T.'s activities over the year and look forward to welcoming even more supporters to fund raising events in 2012. Please do not forget that signing up as a Friend provides F.R.O.S.T. with valuable benefits - so for those who have yet to 'fill in the form' - please contact Roger Nickolds (01483 224027) for further details

ACCOUNTS

The accounts of the charity are prepared on a receipts and payments basis and are presented in the form of a functional analysis and cover the period from 1 January 2011 to 31 December 2011.

RECEIPTS

	This Year	Last Year (£)
	31 December 2011	31 December 2010
Donations, Legacies and other similar receipts		
Membership donations	730	720
Other donations	60	1,320
Gift Aid refunds	1,748	3,728
Operating activities to generate funds		
Merchandise sales	3	63
Fund Raising Events (inc. FROSTPots)	11,818	13,405
Investment Income		
Bank interest received	<u>1,109</u>	<u>629</u>
<u>TOTAL RECEIPTS</u>	<u>15,468</u>	<u>19,865</u>

PAYMENTS

Payments for generating funds		
Fund Raising Events	3,863	5,705
Charitable Grants	4,116	9,934
Other Payments		
Administration	<u>162</u>	<u>492</u>
<u>TOTAL PAYMENTS</u>	<u>8,141</u>	<u>16,131</u>
Receipts net of Payments	7,327	3,734
Cash Funds last year end	<u>55,288</u>	<u>51,554</u>
Cash Funds this year end	<u>62,615</u>	<u>55,288</u>

ASSETS AND LIABILITIES

Cash Funds

31 December 2011 31 December 2010

Royal Bank of Scotland Current Account	1	1
Royal Bank of Scotland Deposit Account	9,954	3,733
CAF Bank Ltd CAFGold Account	1,191	1,189
Investec Bank	<u>51,469</u>	<u>50,365</u>
	<u>62,615</u>	<u>55,288</u>

Assets Retained for the charity's own use

These assets represent items bought but not yet disposed of, valued at cost

31 December 2011 31 December 2010

China Mugs @ £4.00each	(26)£104	(36) £144
Note Pads @ £2.76 each	(27)£75	(49) £135
Framed pictures @£20 each	nil	(2) £40
Tea Towels @ £2.17 each	(141) <u>£306</u>	(148) <u>£321</u>
Total	£485	£640

Display Board	£80	£80
Pull Up Displays	<u>£1,141</u>	<u>£1,141</u>
Total	<u>£ 1,221</u>	<u>£1,221</u>

Various gifts, toys, collecting tins, catering equipment and supplies etc - no material value. The stocks of merchandise are reduced mainly because they are used as gifts and prizes at fund raising events.

Reserves Policies

On 25 March 2003 the trustees of F.R.O.S.T. approved a set of financial regulations for the charity which, inter alia, laid out that a maximum of £500 should be held in the current account, with any funds over this amount being placed on deposit or otherwise invested in compliance with the provisions of the Declaration of Trust dated 6 January 2003 governing F.R.O.S.T.

Grant Making Policy

The charity made grants of **£4,116** in the year under review. The grant making policy of the charity is laid out in paragraph 3.6 of the Declaration of Trust and, in summary, gives the charity the power to make grants or gifts to the East Clandon Parochial Church Council (ECPCC) or the body responsible for the church of St. Thomas of Canterbury, East Clandon.

Investments Selection Policy

The charity made no investments other than placing cash on deposit in the year under review. The investment powers of the charity are laid out in paragraphs 3.7 and 3.8 of the Declaration of Trust.

Relationship with related parties

Arising from the objects of the charity, the ECPCC has the right to appoint a trustee to the charity. The charity also co-operates with other local charities (e.g. The Cobbe Collection Trust (Reg. Charity No.1061338), and Cherry Trees (Reg. Charity No. 800222)).

STATUTORY INFORMATION

Governing Document

F.R.O.S.T. is governed by a Declaration of Trust dated 6 January 2003.

Objects of the charity

The objects of the charity are the care, restoration, repair, improvement and enhancement of the Parish Church of St. Thomas of Canterbury, East Clandon in the diocese of Guildford and of the monuments, fittings, fixtures, bells, stained glass, furniture, contents, equipment, ornaments and chattels within and without it, and of the churchyard and any burial ground belonging to it now or in the future.

Principal Addresses of the charity

The **Chairman** of the charity is

Dr Dermot (Skip) McMullan
High Clandon House
High Clandon
East Clandon
Guildford
Surrey GU4 7RP

The **Treasurer** of the charity is

Mr Roger Erik Nickolds
The Old Post House
Ripley Road
East Clandon
Guildford
Surrey GU4 7SE

Professional Advisers

Bankers to the charity are

The Royal Bank of Scotland plc
1 North Street
Guildford
Surrey GU1 4AF

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent ME19 4JQ

Investec Bank plc
2 Gresham Street
London EC2V 7QP

Solicitors to the charity are

Thring Townsend Lee & Pembertons
Kinnaird House,
1 Pall Mall East,
London SW1Y 5AU

The **Independent Examiner** of the charity is

Mr Keith J Grange
Hollyhocks
The Street
East Clandon, Surrey, GU4 7RY

TRUSTEES OF THE CHARITY

Of the trustees

- one shall, if he consents, be the incumbent of the benefice of St. Thomas of Canterbury, East Clandon or if he does not consent or if the benefice is vacant, a person who is a church warden
- one other shall be a member of the ECPCC and nominated by it to act as a trustee of F.R.O.S.T.

Apart from the initial trustees, whose office periods are shown below, all other trustees are appointed for terms of three years by resolution of the trustees, except for the incumbent of the benefice of St. Thomas of Canterbury, East Clandon who shall be a trustee for as long as he remains the incumbent, and the ECPCC representative who shall remain as a trustee for as long as he remains a member of the ECPCC and nominated by it to be a trustee of F.R.O.S.T.

TRUSTEES

The trustees of F.R.O.S.T. during the year ended 31 December 2011 were:

Name of Trustee	Office Held	Date Appointed/Left	Period of office	Appointing Body
Hazel Corstin	Initial Trustee	6 January 2003. Reappointed 6 January 2008 and again on 24 November 2010	Until 5 January 2014	Declaration of Trust Reappointed by Resolution of the Trustees
James Culmer	Initial Trustee and Secretary	6 January 2003	Until no longer the nominated trustee of ECPCC	East Clandon Parochial Church Council
Dermot (Skip) McMullan	Trustee and Chairman	11 October 2006. Reappointed 11 October 2009. Appointed Chairman on 29 September 2010	Until 10 October 2012	By Resolution of the Trustees
Roger Nickolds	Initial Trustee and Treasurer	6 January 2003. Reappointed 6 January 2007 and again on 2 December 2009	Until 5 January 2013	Declaration of Trust Reappointed by Resolution of the Trustees
Louise (Bug) Robertson	Trustee	6 January 2006. Reappointed 6 January 2009	Until 5 January 2012.	By Resolution of the Trustees
John Roney	Initial Trustee	6 January 2003. Reappointed 6 January 2006 and again on 20 January 2009. Resigned as Chairman on 29 September 2010.	Until 5th January 2011.	Declaration of Trust Reappointed by Resolution
Rev. Barry Preece	Trustee	3 November 2003	Until no longer the incumbent	Incumbent of the Parish of St. Thomas of Canterbury, East Clandon
Bruce Tindale	Trustee	1 August 2009	Until 30 September 2012	By Resolution of the Trustees

None of the trustees received any remuneration. Expenses incurred on behalf of the charity by trustees have been reimbursed. The charity does not have any 'custodian trustees'.

SIGNATURE AND DECLARATION

We declare, in our capacity as trustees of The Friends of St. Thomas of Canterbury, East Clandon, (F.R.O.S.T.), Registered Charity Number 1096354, that the trustees:

- have approved the report and accounts above; and
- have authorised us to sign it on their behalf

Signature:

Full Name: Dermot John McMullan
Position (e.g. Secretary, Chair etc) Chairman
Date:

Signature:.....

Full Name: Roger Nickolds
Position (e.g. Secretary, Chair etc) Treasurer
Date: