

**The Friends of St. Thomas of Canterbury, East Clandon  
(F.R.O.S.T.)**

**Report and Accounts for the year ended  
31 December 2021**

**Registered Charity Number 1096354**

## **THE F.R.O.S.T. REPORT 2021**

F.R.O.S.T.'s aims are to help maintain, protect and enhance the fabric of the 1,000 year old church of St. Thomas of Canterbury in East Clandon for villagers and visitors alike. The main public benefit that results from its activities is the preservation of an important historic building. F.R.O.S.T. is not a religious organisation, rather a community group, and its activities not only generate community spirit but also raise vital funds for this important cause.

During 2021 F.R.O.S.T. made substantial grants, totalling £10,707, towards the cost of the kneeler project, electric and roof works and the majority towards a clock auto winder facility to ensure that the church clock is always on time automatically. These works help to keep this Grade I listed building in a condition that allows it to continue to be of benefit both to the village and to those who visit the village. There are no major projects planned yet for 2022.

Over the 18 years since F.R.O.S.T. was established it has made grants of approximately £135,000 in accordance with the aims of its Trust Deed.

Despite the second year of the global pandemic, F.R.O.S.T once more managed to raise some funds in 2021 through 2 village events. In May, FROST organised another successful Fun Walk for villagers and friends with a few extra route plans to add to last year's for variety. Also, in November, it was possible to host the Village Quiz Night again albeit with fewer numbers and social distancing measures. Both events were well supported and there are 4 planned events for 2022 all being well.

We are, as always, ever grateful to those who make regular donations and who have signed Gift Aid forms which will result in a welcome Gift Aid refund next year.

The Trustees are very grateful to all the villagers and those from further afield who have supported F.R.O.S.T.'s activities over another challenging year and look forward to welcoming even more supporters to our fund raising events in 2022.

## ACCOUNTS

The accounts of the charity are prepared on a receipts and payments basis and are presented in the form of a functional analysis and cover the period from 1 January 2021 to 31 December 2021.

| <b>RECEIPTS</b>                                       | <b>This Year<br/>31 December 2021</b> | <b>Last Year (£)<br/>31 December 2020</b> |
|---|---------------------------------------|---|
| <b>Donations, Legacies and other similar receipts</b> |                                       |   |
| Membership donations                                  | 344                                   | 344                                       |
| Other donations                                       | 30                                    | 0   |
| Gift Aid refunds                                      | 0                                     | 0   |
| <b>Operating activities to generate funds</b>         |                                       |   |
| Merchandise sales                                     | 0                                     | 0   |
| Fund Raising Events (inc. FROST Pots)                 | 2,058                                 | 2,402                                     |
| <b>Investment Income</b>                              |                                       |   |
| Bank interest received                                | <u>42</u>                             | <u>185</u>                                |
| <b><u>TOTAL RECEIPTS</u></b>                          | <b><u>2,474</u></b>                   | <b><u>2,931</u></b>                       |
| <b>PAYMENTS</b>                                       |                                       |   |
| <b>Payments for generating funds</b>                  |                                       |   |
| Fund Raising Events                                   | 848                                   | 809                                       |
| Charitable Grants                                     | 10,707                                | 2,142                                     |
| <b>Other Payments</b>                                 |                                       |   |
| Administration  | 329                                   | 241                                       |
| <b><u>TOTAL PAYMENTS</u></b>                          | <b><u>11,884</u></b>                  | <b><u>3,193</u></b>                       |
| <b>Receipts net of Payments</b>                       | <b>(9,410)</b>                        | <b>(262)</b>                              |
| <b>Cash Funds last year end</b>                       | <b><u>41,495</u></b>                  | <b><u>41,757</u></b>                      |
| <b>Cash Funds this year end</b>                       | <b><u>32,085</u></b>                  | <b><u>41,495</u></b>                      |

## ASSETS AND LIABILITIES

### Cash Funds

|  | 31 December 2021     | 31 December 2020     |
|--|----------------------|----------------------|
| Royal Bank of Scotland Current Account | 1                    | 1                    |
| Royal Bank of Scotland Deposit Account | 1,997                | 4,449                |
| Virgin Money                           | <u>30,087</u>        | <u>37,045</u>        |
|  | <b><u>32,085</u></b> | <b><u>41,495</u></b> |

### Assets Retained for the charity's own use

These assets represent items bought but not yet disposed of, valued at cost

|                         | 31 December 2021     | 31 December 2020     |
|-------------------------|----------------------|----------------------|
| China Mugs @ £4.00 each | (30) £120            | (30) £120            |
| Tea Towels @ £2.17 each | (123) <u>£267</u>    | (123) <u>£267</u>    |
| <b>Total</b>            | <b><u>£387</u></b>   | <b><u>£387</u></b>   |
| Display Board           | £80                  | £80                  |
| Display Stand           | £748                 | £748                 |
| Projector and Screen    | £430                 | £430                 |
| Pull Up Displays        | <u>£1,141</u>        | <u>£1,141</u>        |
| <b>Total</b>            | <b><u>£2,399</u></b> | <b><u>£2,399</u></b> |

The charity also owns various collecting tins, catering equipment and supplies, which are of no material value. The stocks of merchandise are reduced mainly because they are used as gifts and prizes at fund raising events.

### Reserves Policies

On 25 March 2003 the trustees of F.R.O.S.T. approved a set of financial regulations for the charity which, inter alia, laid out that a maximum of £500 should be held in the current account, with any funds over this amount being placed on deposit or otherwise invested in compliance with the provisions of the Declaration of Trust dated 6 January 2003.

### Grant Making Policy

The charity made grants of £10,707 in the year under review. The grant making policy of the charity is laid out in paragraph 3.6 of the Declaration of Trust and, in summary, gives the charity the power to make grants or gifts to the East Clandon Parochial Church Council (ECPCC) or the body responsible for the church of St. Thomas of Canterbury, East Clandon.

### Investments Selection Policy

The charity made no investments other than placing cash on deposit in the year under review. The investment powers of the charity are laid out in paragraphs 3.7 and 3.8 of the Declaration of Trust.

### Relationship with related parties

Arising from the objects of the charity, the ECPCC has the right to appoint a trustee to the charity. The charity also co-operates with other local charities (e.g. The Cobbe Collection Trust (Reg. Charity No.1061338), and Cherry Trees (Reg. Charity No. 800222)).

## **STATUTORY INFORMATION**

### **Governing Document**

F.R.O.S.T. is governed by a Declaration of Trust dated 6 January 2003.

### **Objects of the charity**

The objects of the charity are the care, restoration, repair, improvement and enhancement of the Parish Church of St. Thomas of Canterbury, East Clandon in the diocese of Guildford and of the monuments, fittings, fixtures, bells, stained glass, furniture, contents, equipment, ornaments and chattels within and without it, and of the churchyard and any burial ground belonging to it now or in the future.

### **Principal Addresses of the charity**

The **Chairman** of the charity is

Mr John W Herbert  
High Clandon Lodge  
Blakes Lane  
East Clandon  
Guildford  
Surrey GU4 7RR

### **Professional Advisers**

**Bankers** to the charity are

The Royal Bank of Scotland plc  
1 North Street  
Guildford  
Surrey GU1 4AF

Virgin Money  
Jubilee House  
Newcastle upon Tyne  
NE3 4PL

**Solicitors** to the charity are

Thrings  
Kinnaird House,  
1 Pall Mall East,  
London SW1Y 5AU

**The Independent Examiner** of the charity is

Mr Keith J Grange  
Hollyhocks  
The Street  
East Clandon, Surrey, GU4 7RY

## **TRUSTEES OF THE CHARITY**

Of the trustees

- one shall, if he consents, be the incumbent of the benefice of St. Thomas of Canterbury, East Clandon or if he does not consent or if the benefice is vacant, a person who is a church warden
- one other shall be a member of the ECPCC and nominated by it to act as a trustee of F.R.O.S.T.

Apart from the initial trustees, whose office periods are shown below, all other trustees are appointed for terms of three years by resolution of the trustees, except for the incumbent of the benefice of St. Thomas of Canterbury, East Clandon who shall be a trustee for as long as he remains the incumbent, and the ECPCC representative who shall remain as a trustee for as long as he or she remains a member of the ECPCC and nominated by it to be a trustee of F.R.O.S.T.

## **TRUSTEES**

The trustees of F.R.O.S.T. during the year ended 31 December 2021 were:

| <b>Name of Trustee</b> | <b>Office Held</b>    | <b>Date Appointed/Left</b>  | <b>Period of office</b>                                  | <b>Appointing Body</b>  |
|------------------------|-----------------------|-----------------------------|--|---|
| James Culmer           | Initial Trustee       | 6 January 2003              | Until no longer the nominated trustee of ECPCC           | East Clandon Parochial Church Council (ECPCC)                     |
| Murray Dudgeon         | Trustee               | 22 February 2021            | Until 21 February 2024                                   | By Resolution of the Trustees                                     |
| Andy Hay               | Trustee               | 14 January 2020             | Until 13 January 2023                                    | By Resolution of the Trustees                                     |
| John Herbert           | Trustee and Chairman  | 21 February 2012            | Until 20 February 2022. Appointed Chairman 1 August 2018 | By Resolution of the Trustees                                     |
| Sally Novell           | Trustee               | 28 <sup>th</sup> April 2020 | Until 27 <sup>th</sup> April 2023                        | By Resolution of the Trustees                                     |
| Bug Robertson          | Trustee               | 21 January 2016             | Until 20 January 2022                                    | By Resolution of the Trustees                                     |
| Lesley Pitt            | Trustee and Secretary | 12 June 2014                | Until 11 June 2023                                       | By Resolution of the Trustees                                     |
| Julie Eves             | Trustee and Treasurer | 23 April 2019               | Until 22 April 2022                                      | By Resolution of the Trustees                                     |
| Chris Ross             | Trustee               | 20 March 2018               | Until 19 March 2024                                      | By Resolution of the Trustees                                     |
| Rev. Barnaby Perkins   | Trustee               | 3 December 2013             | Until no longer the incumbent                            | Incumbent of the Parish of St. Thomas of Canterbury, East Clandon |

None of the trustees received any remuneration. Expenses incurred on behalf of the charity by trustees have been reimbursed. The charity does not have any 'custodian trustees'.

**SIGNATURE AND DECLARATION**

We declare, in our capacity as trustees of The Friends of St. Thomas of Canterbury, East Clandon, (F.R.O.S.T.), Registered Charity Number 1096354, that the trustees:

- have approved the report and accounts above; and
- have authorised us to sign it on their behalf

Signature: .....

Full Name: John Herbert  
Position (e.g. Secretary, Chair etc) Chairman  
Date:

Signature: .....

Full Name: Julie Eves  
Position (e.g. Secretary, Chair etc) Treasurer  
Date: