

**The Friends of St. Thomas of Canterbury, East Clandon
(F.R.O.S.T.)**

Report and Accounts for the year ended

31 December 2020

Registered Charity Number 1096354

THE F.R.O.S.T. REPORT 2020

F.R.O.S.T.'s aims are to help maintain, protect and enhance the fabric of the 1,000 year old church of St. Thomas of Canterbury in East Clandon for villagers and visitors alike. The main public benefit that results from its activities is the preservation of an important historic building. F.R.O.S.T. is not a religious organisation, rather a community group, and its activities not only generate community spirit but also raise vital funds for this important cause.

During 2020 F.R.O.S.T. made several grants amounting to £2,142 towards the cost of heating oil and the Quinquennial survey and have committed to some projects in 2021 that help to keep this Grade I listed building in a condition that allows it to continue to be of benefit both to the village and to those who visit the village.

Over the 17 years since F.R.O.S.T. was established it has made grants of approximately £124,000 in accordance with the aims of its Trust Deed.

Despite the arrival of a global pandemic, F.R.O.S.T managed to raise some funds in 2020 through 2 village events. In February, FROST organised its second Bingo Night at the village hall; another fun evening which was well attended. This was the last indoor event possible in 2020 but during the Summer we were able to organise a Summer Fun Walk for any villagers and family or friends who wanted to join in. Donations were gratefully received for the 3 different route plans and tea and cakes at the finish.

Additionally, the 'FROSTPOT' coin collection has continued to produce valuable contributions and we are, as always, ever grateful to those who make regular donations and who have signed Gift Aid forms which will result in a welcome Gift Aid refund next year.

The Trustees are very grateful to all the villagers and those from further afield who have supported F.R.O.S.T.'s activities over this challenging year and look forward to welcoming even more supporters to any fund raising events that we can safely put together in 2021. Please do not forget that signing up as a Friend provides F.R.O.S.T. with valuable benefits - so for those who have yet to 'fill in the form' - please contact John Herbert (01483 211639) or email johnherbert123@btinternet.com for further details

ACCOUNTS

The accounts of the charity are prepared on a receipts and payments basis and are presented in the form of a functional analysis and cover the period from 1 January 2020 to 31 December 2020.

RECEIPTS	This Year 31 December 2020	Last Year (£) 31 December 2019
Donations, Legacies and other similar receipts		
Membership donations	344	334
Other donations	0	0
Gift Aid refunds	0	0
Operating activities to generate funds		
Merchandise sales	0	0
Fund Raising Events (inc. FROST Pots)	2,402	6,467
Investment Income		
Bank interest received	<u>185</u>	<u>286</u>
<u>TOTAL RECEIPTS</u>	<u>2,931</u>	<u>7,087</u>
PAYMENTS		
Payments for generating funds		
Fund Raising Events	809	3,066
Charitable Grants	2,142	4,225
Other Payments		
Administration	241	367
<u>TOTAL PAYMENTS</u>	<u>3,193</u>	<u>7,658</u>
Receipts net of Payments	(262)	(571)
Cash Funds last year end	<u>41,757</u>	<u>42,327</u>
Cash Funds this year end	<u>41,495</u>	<u>41,757</u>

ASSETS AND LIABILITIES

Cash Funds	31 December 2020	31 December 2019
Royal Bank of Scotland Current Account	1	1
Royal Bank of Scotland Deposit Account	4,449	4,892
Virgin Money	<u>37,045</u>	<u>36,864</u>
	<u>41,495</u>	<u>41,757</u>

Assets Retained for the charity's own use

These assets represent items bought but not yet disposed of, valued at cost

	31 December 2020	31 December 2019
China Mugs @ £4.00 each	(30) £120	(30) £120
Tea Towels @ £2.17 each	(123) <u>£267</u>	(123) <u>£267</u>
	Total	<u>£387</u>
	<u>£387</u>	

Display Board	£80	£80
Display Stand	£748	£748
Projector and Screen	£430	£430
Pull Up Displays	<u>£1,141</u>	<u>£1,141</u>
	Total	<u>£2,399</u>

The charity also owns various collecting tins, catering equipment and supplies, which are of no material value. The stocks of merchandise are reduced mainly because they are used as gifts and prizes at fund raising events.

Reserves Policies

On 25 March 2003 the trustees of F.R.O.S.T. approved a set of financial regulations for the charity which, inter alia, laid out that a maximum of £500 should be held in the current account, with any funds over this amount being placed on deposit or otherwise invested in compliance with the provisions of the Declaration of Trust dated 6 January 2003.

Grant Making Policy

The charity made grants of £2,142 in the year under review. The grant making policy of the charity is laid out in paragraph 3.6 of the Declaration of Trust and, in summary, gives the charity the power to make grants or gifts to the East Clandon Parochial Church Council (ECPCC) or the body responsible for the church of St. Thomas of Canterbury, East Clandon.

Investments Selection Policy

The charity made no investments other than placing cash on deposit in the year under review. The investment powers of the charity are laid out in paragraphs 3.7 and 3.8 of the Declaration of Trust.

Relationship with related parties

Arising from the objects of the charity, the ECPCC has the right to appoint a trustee to the charity. The charity also co-operates with other local charities (e.g. The Cobbe Collection Trust (Reg. Charity No.1061338), and Cherry Trees (Reg. Charity No. 800222)).

STATUTORY INFORMATION

Governing Document

F.R.O.S.T. is governed by a Declaration of Trust dated 6 January 2003.

Objects of the charity

The objects of the charity are the care, restoration, repair, improvement and enhancement of the Parish Church of St. Thomas of Canterbury, East Clandon in the diocese of Guildford and of the monuments, fittings, fixtures, bells, stained glass, furniture, contents, equipment, ornaments and chattels within and without it, and of the churchyard and any burial ground belonging to it now or in the future.

Principal Addresses of the charity

The **Chairman** of the charity is

Mr John W Herbert
High Clandon Lodge
Blakes Lane
East Clandon
Guildford
Surrey GU4 7RR

Professional Advisers

Bankers to the charity are

The Royal Bank of Scotland plc
1 North Street
Guildford
Surrey GU1 4AF

Virgin Money
Jubilee House
Newcastle upon Tyne
NE3 4PL

Solicitors to the charity are

Thrings
Kinnaird House,
1 Pall Mall East,
London SW1Y 5AU

The Independent Examiner of the charity is

Mr Keith J Grange
Hollyhocks
The Street
East Clandon, Surrey, GU4 7RY

TRUSTEES OF THE CHARITY

Of the trustees

- one shall, if he consents, be the incumbent of the benefice of St. Thomas of Canterbury, East Clandon or if he does not consent or if the benefice is vacant, a person who is a church warden
- one other shall be a member of the ECPCC and nominated by it to act as a trustee of F.R.O.S.T.

Apart from the initial trustees, whose office periods are shown below, all other trustees are appointed for terms of three years by resolution of the trustees, except for the incumbent of the benefice of St. Thomas of Canterbury, East Clandon who shall be a trustee for as long as he remains the incumbent, and the ECPCC representative who shall remain as a trustee for as long as he or she remains a member of the ECPCC and nominated by it to be a trustee of F.R.O.S.T.

TRUSTEES

The trustees of F.R.O.S.T. during the year ended 31 December 2020 were:

Name of Trustee	Office Held	Date Appointed/Left	Period of office	Appointing Body
James Culmer	Initial Trustee	6 January 2003	Until no longer the nominated trustee of ECPCC	East Clandon Parochial Church Council (ECPCC)
Sarah Dudgeon	Trustee	21 February 2012	Until 20 February 2021	By Resolution of the Trustees
Andy Hay	Trustee	14 January 2020	Until 13 January 2023	By Resolution of the Trustees
John Herbert	Trustee and Chairman	21 February 2012	Until 20 February 2021. Appointed Chairman 1 August 2018	By Resolution of the Trustees
Sally Novell	Trustee	28 th April 2020	Until 27 th April 2023	By Resolution of the Trustees
Bug Robertson	Trustee	21 January 2016	Until 20 January 2022	By Resolution of the Trustees
Lesley Pitt	Trustee and Secretary	12 June 2014	Until 11 June 2023	By Resolution of the Trustees
Julie Eves	Trustee and Treasurer	23 April 2019	Until 22 April 2022	By Resolution of the Trustees
Pierre Jeanjean	Trustee	15 January 2015	Until 14 January 2021	By Resolution of the Trustees
Chris Ross	Trustee	20 March 2018	Until 19 March 2021	By Resolution of the Trustees
Rev. Barnaby Perkins	Trustee	3 December 2013	Until no longer the incumbent	Incumbent of the Parish of St. Thomas of Canterbury, East Clandon

None of the trustees received any remuneration. Expenses incurred on behalf of the charity by trustees have been reimbursed. The charity does not have any 'custodian trustees'.

SIGNATURE AND DECLARATION

We declare, in our capacity as trustees of The Friends of St. Thomas of Canterbury, East Clandon, (F.R.O.S.T.), Registered Charity Number 1096354, that the trustees:

- have approved the report and accounts above; and
- have authorised us to sign it on their behalf

Signature:

Full Name: John Herbert
Position (e.g. Secretary, Chair etc) Chairman
Date:

Signature:

Full Name: Julie Eves
Position (e.g. Secretary, Chair etc) Treasurer
Date: