

**The Friends of St. Thomas of Canterbury, East Clandon
(F.R.O.S.T.)**

Report and Accounts for the year ended

31 December 2012

Registered Charity Number 1096354

THE F.R.O.S.T. REPORT 2012

F.R.O.S.T.'s aims are to help maintain, protect and enhance the fabric of the 1,000 year old church of St. Thomas of Canterbury in East Clandon for villagers and visitors alike. The main public benefit that results from its activities is the preservation of an important historic building. F.R.O.S.T. is not a religious organisation, rather a community group, and its fund raising activities not only generate community spirit but also raise vital funds for this important cause.

During 2012 F.R.O.S.T. made grants of just under £10,000 towards a number of projects which helped to keep this Grade I listed building in a condition that allows it to continue to be of benefit both to the village and to those who visit the village.

F.R.O.S.T. assisted the Parochial Church Council (PCC) in a detailed study of the heating needs of the Church with the hope that some form of environmentally friendly and cost effective system could be installed. Eventually it transpired that replacement of the existing boiler was the best option and in November 2012 it was replaced at a total cost of over £5,000 funded entirely by F.R.O.S.T. Late in 2012 the PCC completed a tender process for the internal redecoration of the Church which will now be undertaken early in 2013. F.R.O.S.T. also contributed to the cost of essential electrical work, further repairs to the Church clock and some repair work to the guttering.

Over the 10 years since F.R.O.S.T. was established it has made grants of approximately £64,000 in accordance with the aims of its Trust Deed.

F.R.O.S.T. continued to raise funds in 2012 by organising a number of village based events. The Trio of Talks with guests who had a link with the village began in January with "The Magic of Bees – Marvel of Nature" a fascinating presentation by John Hamer followed in February by a wonderfully entertaining talk by Ian Taylor former MP for Esher and Walton. Unfortunately the third talk by Christopher Martin-Jenkins on cricket and life as a journalist had to be cancelled. As we now know, the illness that forced C M-J to come back from the West Indies proved terminal. The planned repeat of the Clandon Open Gardens event was postponed – at least in part because of the hosepipe ban that was announced early in the year. A date has now definitely been set for an Open Gardens weekend on 20th and 21st July 2013. At the beginning of November 2012 there was another sell out for the Village Quiz Night that saw East Clandon village hall again bursting at the seams.

In addition, the 'FROSTPOT' coin collection has continued to produce valuable contributions and we are, as always, ever grateful to those who make regular donations and who have signed Gift Aid forms which have resulted in very welcome Gift Aid refunds over the course of the year.

Sarah Dudgeon and John Herbert were welcomed as Trustees in February, and further trustees will be sought in 2013. The Trustees are very grateful to all the villagers and those from further afield who have supported F.R.O.S.T.'s activities over the year and look forward to welcoming even more supporters to fund raising events in 2013. Please do not forget that signing up as a Friend provides F.R.O.S.T. with valuable benefits – so for those who have yet to 'fill in the form' - please contact John Herbert (01483 211639) or email johnherbert123@btinternet.com for further details

ACCOUNTS

The accounts of the charity are prepared on a receipts and payments basis and are presented in the form of a functional analysis and cover the period from 1 January 2012 to 31 December 2012.

RECEIPTS	This Year 31 December 2012	Last Year (£) 31 December 2011
Donations, Legacies and other similar receipts		
Membership donations	565	705
Other donations	8,300	85
Gift Aid refunds	558	1748
Operating activities to generate funds		
Merchandise sales	30	3
Fund Raising Events (inc. FROSTPots)	2,909	11,818
Investment Income		
Bank interest received	1,263	1,109
<u>TOTAL RECEIPTS</u>	<u>13,625</u>	<u>15,468</u>
PAYMENTS		
Payments for generating funds		
Fund Raising Events	894	3,863
Charitable Grants	9,887	4,116
Other Payments		
Administration	162	162
<u>TOTAL PAYMENTS</u>	<u>10,943</u>	<u>8,141</u>
Receipts net of Payments	2,682	7,327
Cash Funds last year end	<u>62,615</u>	<u>55,288</u>
Cash Funds this year end	<u>65,297</u>	<u>62,615</u>

ASSETS AND LIABILITIES

Cash Funds

	31 December 2012	31 December 2011
Royal Bank of Scotland Current Account	1	1
Royal Bank of Scotland Deposit Account	1,084	9954
CAF Bank Ltd CAFGold Account	0	1,191
Investec Bank	0	51,469
Virgin Money	<u>64,212</u>	<u>0</u>
	<u>65,297</u>	<u>62,615</u>

Assets Retained for the charity's own use

These assets represent items bought but not yet disposed of, valued at cost

	31 December 2012	31 December 2011
China Mugs @ £4.00each	(26) £104	(40) £160
Note Pads @ £2.76 each	(16)£44	(27) £75
Framed pictures @£20 each	nil	(nil)
Tea Towels @ £2.17 each	(131) <u>£284</u>	(141) <u>£306</u>
Total	£432	£541
Display Board	£80	£80
Pull Up Displays	<u>£1,141</u>	<u>£1,141</u>
Total	<u>£ 1,653</u>	<u>£1,762</u>

Various collecting tins, catering equipment and supplies etc - no material value. The stocks of merchandise are reduced mainly because they are used as gifts and prizes at fund raising events.

Reserves Policies

On 25 March 2003 the trustees of F.R.O.S.T. approved a set of financial regulations for the charity which, inter alia, laid out that a maximum of £500 should be held in the current account, with any funds over this amount being placed on deposit or otherwise invested in compliance with the provisions of the Declaration of Trust dated 6 January 2003 governing F.R.O.S.T.

Grant Making Policy

The charity made grants of £9,887 in the year under review. The grant making policy of the charity is laid out in paragraph 3.6 of the Declaration of Trust and, in summary, gives the charity the power to make grants or gifts to the East Clandon Parochial Church Council (ECPCC) or the body responsible for the church of St. Thomas of Canterbury, East Clandon.

Investments Selection Policy

The charity made no investments other than placing cash on deposit in the year under review. The investment powers of the charity are laid out in paragraphs 3.7 and 3.8 of the Declaration of Trust.

Relationship with related parties

Arising from the objects of the charity, the ECPCC has the right to appoint a trustee to the charity. The charity also co-operates with other local charities (e.g. The Cobbe Collection Trust (Reg. Charity No.1061338), and Cherry Trees (Reg. Charity No. 800222)).

STATUTORY INFORMATION

Governing Document

F.R.O.S.T. is governed by a Declaration of Trust dated 6 January 2003.

Objects of the charity

The objects of the charity are the care, restoration, repair, improvement and enhancement of the Parish Church of St. Thomas of Canterbury, East Clandon in the diocese of Guildford and of the monuments, fittings, fixtures, bells, stained glass, furniture, contents, equipment, ornaments and chattels within and without it, and of the churchyard and any burial ground belonging to it now or in the future.

Principal Addresses of the charity

The **Chairman** of the charity is

Dr Dermot (Skip) McMullan
High Clandon House
High Clandon
East Clandon
Guildford
Surrey GU4 7RP

The **Treasurer** of the charity is

Mr Roger Erik Nickolds
The Old Post House
Ripley Road
East Clandon
Guildford
Surrey GU4 7SE

Professional Advisers

Bankers to the charity are

The Royal Bank of Scotland plc
1 North Street
Guildford
Surrey GU1 4AF

CAF Bank Ltd
25 Kings Hill Avenue
West Malling
Kent ME19 4JQ

Investec Bank plc
2 Gresham Street
London EC2V 7QP

Virgin Money
Jubilee House
Gosforth
Newcastle upon Tyne
NE3 4PL

Solicitors to the charity are

Thrings
Kinnaird House,
1 Pall Mall East,
London SW1Y 5AU

The Independent Examiner of the charity is

Mr Keith J Grange
Hollyhocks
The Street
East Clandon, Surrey, GU4 7RY

TRUSTEES OF THE CHARITY

Of the trustees

- one shall, if he consents, be the incumbent of the benefice of St. Thomas of Canterbury, East Clandon or if he does not consent or if the benefice is vacant, a person who is a church warden
- one other shall be a member of the ECPCC and nominated by it to act as a trustee of F.R.O.S.T.

Apart from the initial trustees, whose office periods are shown below, all other trustees are appointed for terms of three years by resolution of the trustees, except for the incumbent of the benefice of St. Thomas of Canterbury, East Clandon who shall be a trustee for as long as he remains the incumbent, and the ECPCC representative who shall remain as a trustee for as long as he remains a member of the ECPCC and nominated by it to be a trustee of F.R.O.S.T.

TRUSTEES

The trustees of F.R.O.S.T. during the year ended 31 December 2012 were:

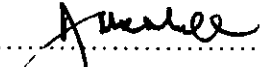
Name of Trustee	Office Held	Date Appointed/Left	Period of office	Appointing Body
Hazel Corstin	Initial Trustee	6 January 2003. Reappointed 6 January 2008 and again on 24 November 2010	Until 5 January 2014	Declaration of Trust Reappointed by Resolution of the Trustees
James Culmer	Initial Trustee and Secretary	6 January 2003	Until no longer the nominated trustee of ECPCC	East Clandon Parochial Church Council
Sarah Dudgeon	Trustee	21 February 2012	Until 21 February 2015	By Resolution of the Trustees
John Herbert	Trustee	21 February 2012	Until 21 February 2015	By Resolution of the Trustees
Dermot (Skip) McMullan	Trustee and Chairman	11 October 2006. Reappointed 11 October 2009 and again on 11 October 2012. Appointed Chairman on 29 September 2010	Until 10 October 2015	By Resolution of the Trustees
Roger Nickolds	Initial Trustee and Treasurer	6 January 2003. Reappointed 6 January 2007 and again on 2 December 2009	Until 5 January 2013	Declaration of Trust Reappointed by Resolution of the Trustees
Louise (Bug) Robertson	Trustee	6 January 2006. Reappointed 6 January 2009 and again on 6 January 2012	Until 5 January 2015.	By Resolution of the Trustees
Rev. Barry Preece	Trustee	3 November 2003	Until no longer the incumbent	Incumbent of the Parish of St. Thomas of Canterbury, East Clandon
Bruce Tindale	Trustee	1 August 2009. Reappointed 1 August 2012	Until 31 July 2015	By Resolution of the Trustees

None of the trustees received any remuneration. Expenses incurred on behalf of the charity by trustees have been reimbursed. The charity does not have any 'custodian trustees'.


SIGNATURE AND DECLARATION

We declare, in our capacity as trustees of The Friends of St. Thomas of Canterbury, East Clandon, (F.R.O.S.T.), Registered Charity Number 1096354, that the trustees:

- have approved the report and accounts above; and
- have authorised us to sign it on their behalf

Signature: 

Full Name: Dermot John McMullan
Position (e.g. Secretary, Chair etc) Chairman
Date:

Signature:..... 

Full Name: John Herbert
Position (e.g. Secretary, Chair etc) Treasurer
Date: